



## Health and Safety Instructions for Dunedin Diwali Festival

|                               |   |      |                            |        |
|-------------------------------|---|------|----------------------------|--------|
| <b>Event name</b>             | Dunedin Diwali festival   |      |                            |        |
| <b>Event location</b>         | More FM Arena, Edgar Centre, 116 Portsmouth Drive, Andersons Bay, Dunedin   |      |                            |        |
| <b>Description of event</b>   | Discover the magic of Diwali at the Dunedin Diwali Festival. Enjoy live music, savour authentic Indian cuisine, be captivated by cultural performances and participate in interactive activities. This family-friendly, alcohol-free event is open to all with free entry. The event aims to showcase the richness and diversity of Indian heritage to the local community. |      |                            |        |
| <b>Target audience</b>        | Indian and wider Dunedin and Otago community  |      |                            |        |
| <b>Crowd numbers expected</b> | <b>Spectator numbers</b>  | >750 | <b>Participant numbers</b> | 50-100 |
| <b>Event date and Time</b>    | 9 November 2024, 3:00 PM - 8:00 PM  |      |                            |        |

### Event organiser details

|   |  |                                      |  |
|---|--|--------------------------------------|--|
| <b>Name of event organiser</b>            | Dunedin Indian Association                           | <b>Contact number (during event)</b> | 0211347338   |
| <b>Name of alternative contact person</b> | Rohit Jain<br>Priyanka Majumdar<br>Sridhar Kasibatla | <b>Contact number (during event)</b> | Rohit Jain – 021 134 7338<br>Sridhar Kasibatla – 021 105 0212<br>Priyanka Majumdar - 0210 258 6950 |



| <b>General Safety</b>            |  |
|----------------------------------|--|
| <b>Follow Directions</b>         | Please follow all instructions given by event staff and volunteers.  |
| <b>Emergency Exits</b>           | Familiarize yourself with the location of emergency exits.   |
| <b>Lost Children</b>             | If you lose a child, report it to the nearest event staff member immediately.                                |
| <b>Fire Safety</b>               |  |
| <b>Smoking Prohibited</b>        | Smoking is strictly prohibited inside the More FM Arena.   |
| <b>Fire Alarms</b>               | If a fire alarm sounds, evacuate the building calmly and orderly.  |
| <b>Crowd Management</b>          |  |
| <b>Avoid Crowding</b>            | Be aware of your surroundings and avoid crowded areas.   |
| <b>Emergency Evacuation:</b>     | In the event of an emergency, follow the directions of event staff and evacuate the area calmly and orderly. |
| <b>First Aid</b>                 |  |
| <b>Medical Assistance</b>        | If you require medical assistance, please inform the nearest event staff member.                             |
| <b>First Aid Stations</b>        | The location of first aid stations will be clearly marked  |
| <b>Food and Beverages</b>        |  |
| <b>Food Allergies</b>            | If you have any food allergies, please be mindful of your choices and inform event staff if necessary.       |
| <b>Beverage Consumption:</b>     | Alcohol is prohibited at the festival. Please consume non-alcoholic beverages responsibly.                   |
| <b>Parking</b>                   |  |
| <b>Designated Parking</b>        | Please Park in designated parking areas only.  |
| <b>Additional Considerations</b> |  |
| <b>Personal Belongings</b>       | Keep your personal belongings with you at all times.   |
| <b>Respect for Others:</b>       | Please be respectful of others and their property.   |

**By following these health and safety instructions, you can help ensure a safe and enjoyable experience for everyone at the Dunedin Diwali Festival.**